

Name: _____

Directions: Fill in the blanks with a form of the verb in parentheses. Use any appropriate verb tense.



Two years ago, I (1) _____ (get) a job at a company called WordTech. Now, I (2) _____ (use) computers at work every day, but before I (3) _____ (come) to the United States, I (4) _____ (touch-never) a computer. It (5) _____ (take-not) me very long to learn basic computer skills because I (6) _____ (take-already) a course in typing. By the time I (7) _____ (leave) my country, I (8) _____ (finish) secretarial school. While I (9) _____ (look) for a job here, I (10) _____ (take) a course in information technology. I (11) _____ (continue) to learn new things since I (12) _____ (start) working at WordTech. For example, now I (13) _____ (learn) how to search for information on the Internet. Next week, I (14) _____ (start) taking a course about web design.

Elizabeth Ramsay
Miami-Dade Community College
2001